



**MINUTES OF THE 118TH ANNUAL GENERAL MEETING OF YMCA CALGARY
THURSDAY, MAY 14, 2020
VIRTUAL MEETING,
5:00 – 6:30PM**

Board members present: Howard Shikaze, Trevor Gardner, Anna Alderson, Liza Worthington, Pat White, Adam Pekarsky, Peter Taylor, Paul Wright, Sabrina Beauchamp, Rod Heard, Ed Rihn, Roger Chaffin, Meenu Ahluwalia, Damon Tanzola and Zain Velji

Management Present: Shannon Doram, Tanis Cochrane, Tanya Connelly-Scott, Brian Gervais, Scott Williams, Ken Lima-Coelho-Coelho, Danny Murray and Jennifer Walker

Welcome: Host, Ken Lima-Coelho-Coelho-Coelho, VP Community Engagement, YMCA Calgary, provided opening remarks and in the spirit of reconciliation acknowledged that we are on the traditional territory of the Blackfoot Confederacy and Treaty 7.

Call to order: Trevor Gardner, Board Chair called the business portion of the meeting to order.

Chairman's remarks: Trevor thanked everyone for their flexibility in accommodating the virtual format and taking the time to join the meeting and be part of our YMCA community. YMCA Calgary saw remarkable success in meeting community needs including successfully opening its fourth and final new facility since 2016. We are now in the impact business in ways we hadn't been before through the YMCA Arts program, with three new ice rinks, leisure ice and sporting events through tournaments of every variety. On behalf of the Board of Directors, Trevor thanked the the management team, the employees, the volunteers and the members and donors for their support and hard work.

AUDIT & INVESTMENT COMMITTEE REPORT: Trevor Gardner, Chair of YMCA Calgary, Board of Directors, stated that the audited financial statements have been reviewed by the audit investment committee and approved by the Board of Directors and the Committee recommends acceptance of the 2019 Audited Financial Statements.

MOTION: MSC: (Trevor Gardner) that the Audited consolidated Financial Statements as at and for the year ended December 31, 2019, be approved. Motion approved by a member through the Q & A function.

MOTION: MSC: (Trevor Gardner) that the firm Deloitte be reappointed as our auditors until the next Annual General Meeting, or until their successors are appointed, for the fiscal year ending December 31, 2020. Motion approved by a member though the Q & A function.

PEOPLE AND GOVERNANCE COMMITTEE: Pat White, Chair of the People & Governance Committee, acknowledged the graduating Director Howard Shikaze for his years of service and dedication.

Pat then went on to acknowledge the following renewing director: Anna Alderson, Liza Worthington, Meenu Ahluwalia, Zain Velji, Rod Heard and Pat White.

The following continuing directors were also acknowledged: Sabrina Beauchamp, Roger Chaffin, Edward Rihn, Adam Pekarsky, Damon Tanzola, Peter Taylor, Paul Wright and James Grey (Life time Director).

Trevor Gardner presented the motion for the new Board Chair and Vice Chair.

MOTION: MSC: (Trevor Gardner) to accept the appointment of Pat White as Board Chair and Zain Welji as Board Vice Chair. Motion approved by members through the Q & A function.

MOTION: MSC: (Trevor Gardner) that the approval of the following new Directors be appointed to serve on YMCA Calgary's Board of Directors for an initial three-year term: James Anderson, Tom Horvath, Kim Jones and Linda McClain.

Motion approved by members through the Q & A function.

Last order of business for the People and Governance Committee was the approval of the Bylaw update in alignment with recommendations from Imagine Canada.

The Board of Directors recommend that an amendment to the Constitution and Bylaws of YMCA Calgary whereby section 40.c therein shall be amended to read: "The President and Chief Executive Officer will participate in meetings of the Board and shall have no voting rights at such meetings."

MOTION: MSC: (Trevor Gardner) that the update to the Bylaws, Section 40c, be approved. Motion approved by members through the Q & A function.

Pat White confirmed that all votes received via proxies from members in advance of the meeting are in the affirmative in respect to all of the matters to be voted on. By raising her hand Pat White confirmed that she votes all proxies in favour of each motion that has been placed before this meeting and confirm that such votes are to be recorded into the record of the meeting.

Trevor Gardner declared that all motions are unanimously carried and directed that an entry to that effect be included into the meeting minutes.

Trevor continued, saying that we have been through an exceptionally difficult and challenging time at the YMCA, as has our entire community. As board members, we've been extremely heartened by all the hard work, commitment and dedication that the management team and all employees of the Y have shown towards the organization. It has not been easy for anyone, but they've done a terrific job under circumstances that none of us could have envisioned. Equally our volunteers and our donors have stood by us every step of the way. We've continued to receive significant donor interests and support of what we were trying to do with the Y and ensuring that will come back stronger than ever.

Our partners are a key part of this as well whether it be in the City of Calgary or many other not-for-profit organizations around the city that we work with and are huge part of what we have done. Trevor thanked fellow board members for their commitment and expertise that they bring to the board.

This concluded the business portion of the meeting.

Shannon Doram – President and CEO’s Presentation

Shannon thanked everyone for joining the virtual meeting and for their commitment to our YMCA at this unprecedented time. We truly are a community that supports each other. Shannon thanked the Board of Directors for their help leading our YMCA through its incredible evolution this past year. She also thanked donors, members, volunteers who are supporting and cheering us, Ross Bentley and Jeff Parker for their help with the virtual AGM and the staff for all their hard work. Shannon thanked the City of Calgary for their tremendous support.

Acknowledgements:

1. The initiatives by the Childcare and Early Years group in connecting with the people that we serve
2. Virtual Y and the online programs put together by the YMCA Fitness and Arts teams

Sequence of pandemic response events:

- On March 15th when we were ordered to close, we put together a plan in just a few hours to demobilize our branches
- Made the difficult decision to temporarily lay off 1400 YMCA staff
- Retained 53 staff as part of the Recovery Team who would then be responsible for taking care of the buildings, doing work on the virtual programs and then creating our plans to reopen
- **People First:**
 - Continue providing benefits coverage for our full-time staff that were temporarily laid off
 - Developed an Employee Assistance Fund to support our Staff and have provided over \$50,000 in financial assistance
- Fund raising through **Stay with Us** appeal - nearly 600 members decided to stay with us. Shannon thanked all the members for their donations and the difference that is going to make as we continue to provide virtual experiences and get ready to reopen.

Next Steps:

- We have structured our teams to focus on four key areas:
 1. Response
 2. Remobilization and renewal
 3. Enterprise Risk
 4. Reimagining support for Calgarians.
- As much as we keep an eye on the timelines provided by the Government we will open only when we feel it is absolutely safe to do so and we can offer the same level of experience that members expect from us.
- Elevate – new technology platform that will transform the digital experience for members and staff. We are looking at a July 1st launch.
- Launch a new 10-year Strategic Direction in the fall.

Shannon went on to answer some questions through the Q & A function that was moderated by Ken.

The virtual meeting continued with a special presentation by Jenny Peterson a former staff of YMCA Calgary. Jenny is pursuing her PhD at Brock University and has partnered with YMCA on her dissertation project. She walked us through her project which is focused on “Youth Sports and Physical Activity Participation”.

Our host Ken Lima-Coelho continued the meeting by talking about how we are working hard to use our resources and expertise to support the community. One key focus being how we can safely offer summer programming to children youth and families. To help us in doing that we are also seeking donations to support these new programs and our general operating costs and YMCA community. Ken announced that the **Sarjeant Family**, who are members and donors have agreed to match up to \$50,000 raised for summer programming. Ken thanked the Sarjeant Family for their generous support.

Ken concluded the meeting by thanking Traian Anghel, Hayley Banyard and Richard Hannah for their amazing work behind the scenes, James Kurczaba from WBM, Ross Bentley and Jeff Parker for their technical expertise and advice on navigating the governance of our AGM in a virtual environment. He thanked YMCA Calgary Board of Directors and the Staff and Leadership team for their support.

Meeting concluded.