



## KEY DATES

\*Please be aware of the timelines below for all specific facility rental areas\*

| Facility Type                        | User Group Meeting  | YMCA Releases Available Space | Applications Due              | Schedule Complete            | Notices to User Groups       | Contracts Out                | Signed Contracts Due           |
|--------------------------------------|---|-------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|--------------------------------|
| <b>Events* – All Rentable Spaces</b> |   | 1 <sup>st</sup> week of April | 4 <sup>th</sup> week of April | 2 <sup>nd</sup> week of June | 2 <sup>nd</sup> week of June | 3 <sup>rd</sup> week of June | 2 <sup>nd</sup> week of July   |
| <b>Ice</b>                           | 1 <sup>st</sup> week of April   | 1 <sup>st</sup> week of May   | 3 <sup>rd</sup> week of May   | 2 <sup>nd</sup> week of June | 2 <sup>nd</sup> week of June | 3 <sup>rd</sup> week of June | 2 <sup>nd</sup> week of July   |
| <b>Aquatics</b>                      |   | 1 <sup>st</sup> week of May   | 3 <sup>rd</sup> week of May   | 2 <sup>nd</sup> week of June | 2 <sup>nd</sup> week of June | 3 <sup>rd</sup> week of June | 2 <sup>nd</sup> week of July   |
| <b>Gymnasium</b>                     |   | 1 <sup>st</sup> week of June  | 3 <sup>rd</sup> week of June  | 1 <sup>st</sup> week of July | 1 <sup>st</sup> week of July | 2 <sup>nd</sup> week of July | 1 <sup>st</sup> week of August |
| <b>Multipurpose Rooms</b>            |   | 1 <sup>st</sup> week of June  | 3 <sup>rd</sup> week of June  | 1 <sup>st</sup> week of July | 1 <sup>st</sup> week of July | 2 <sup>nd</sup> week of July | 1 <sup>st</sup> week of August |
| <b>Theatre</b>                       | Currently we are booking the theatre until the end of 2019.<br>For 2020 bookings the application will open on September 1, 2019 and close at the end of the month. We will then allocate for January 1, 2020-December 31, 2020. |                               |                               |                              |                              |                              |                                |
| <b>Weight Floor and Track</b>        | Spaces are booked continuously throughout the year on a first-come, first-served basis. Rental groups can only book out 6 months in advance.  |                               |                               |                              |                              |                              |                                |

\*Events include all aquatic and dryland sports.